Voting Options on ATIS Letter Ballots

February 2021
Introduction

• Voting members must vote on ATIS Letter Ballots via ATIS Workspace.
  • Lack of responses to Letter Ballots may result in loss of voting rights (see ATIS OP, Appendix C).

• Presentation provides an explanation of the voting options and how they are handled.

• Additional instructions on how to cast a ballot is available at https://www.atis.org/atis-workspace-faq/#Ballot.
Three Primary Options for Voting

• Yes – Support of balloted document as distributed.
• No – Opposition to balloted document as distributed.
• Abstain – No opinion on the balloted document.
YES VOTES (CURRENTLY SUPPORT)

- **Yes** – Company is in favor of the balloted document.
- **Yes with Comments** – Company is generally in favor of the balloted document but recommends editorial or substantive modifications.
  - All comments submitted under this option will be considered by the appropriate group (e.g., subcommittee) and a ‘comment consideration report’ (CCR) is provided.
  - If comments are resolved without making any substantive changes (see ATIS OP, Section A.6) to the balloted document, the comments do not need to be recirculated to the committee.
  - If substantive changes are made to the balloted document, the comments, CCR, and updated document will be reissued for a Default Letter Ballot*

*Default Letter Ballot – any additional comments limited to the new changes or existing content impacted by the new changes.*
• **No with Comments** – Company recommends changes to the balloted document be addressed before considering voting *Yes* or *Abstain*.
  • All comments submitted will be considered by the appropriate group (e.g., subcommittee) and a CCR is provided.
  • All outstanding *No with Comments* must be recirculated to committee via a Default Letter Ballot*, regardless of whether or not comments resulted in any substantive changes to balloted document.

• **No without Comments** – Company is opposed to the balloted document, but provided no proposed modifications.
  • *No without Comments* are recorded in the official record of the ballot, but no action is required by the committee and the document does not require a Default Letter Ballot.

*Default Letter Ballot – any additional comments limited to the new changes or existing content impacted by the new changes.*
ABSTAIN VOTES (NO OPINION)

- **Abstain** – Company may not have the subject matter expertise to assess the balloted document or prefers not to support/oppose the document.
Questions

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