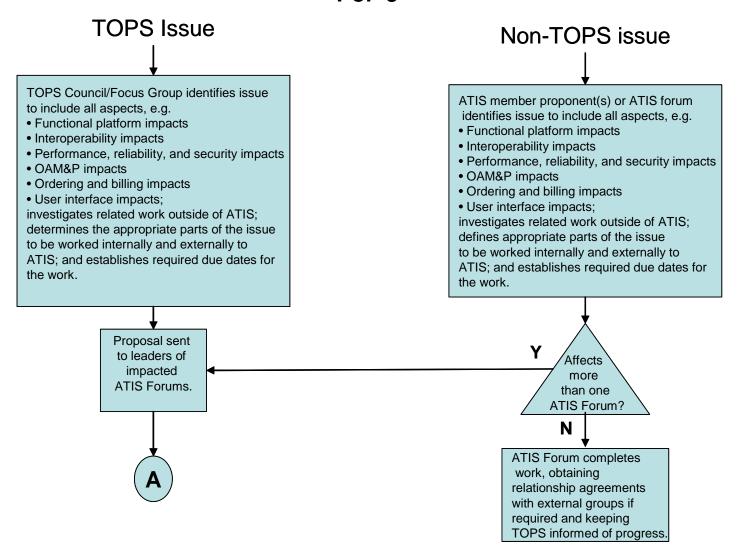
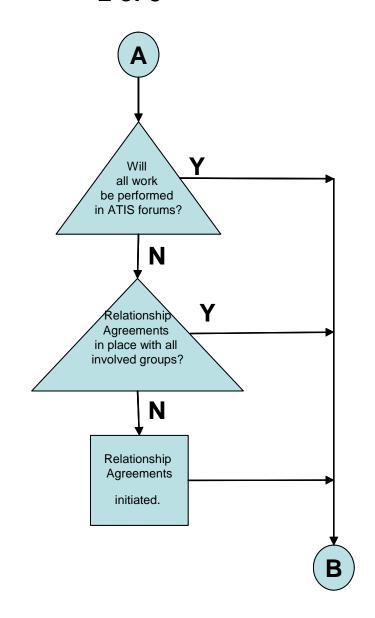


Developing an "ATIS Implementable, End-to-End Standard" Internal ATIS Process 1 of 3



Developing an "ATIS Implementable, End-to-End Standard" 2 of 3



Developing an "ATIS Implementable, End-to-End Standard" 3 of 3

timely completion of work.

Leaders of impacted ATIS forums, with support of professional staff, work with each other and with leaders of any impacted external forums to:

1) determine responsible group for various work items, and

В

2) develop a project management plan for completing work by the required due date(s).

In addition, for ATIS Implementable, End-to-End Standards not associated with TOPS-priority work, leaders of impacted ATIS Forums select one of the impacted forums to serve as the "Lead Forum" for the Standard, responsible for convening leaders of the impacted Forums as necessary to track completion of the Standard and to resolve any issues hindering completion of the Standard as called for in the project management plan.

Leaders of impacted Forums track work progress, assisting each other as required to ensure completion of work items in a timely manner.

1) provide periodic reports on status of work as requested by TOPS,
2) notify TOPS of any obstacles to timely completion of the work plan, and
3) notify TOPS upon work completion.

ATIS Forum leaders:

ATIS Implementable,

End-to-End Standard Issued.