

April 7, 1999

Standards Committee T1  
Telecommunications

Accredited by the American National  
Standards Institute

1200 G Street, N.W.  
Suite 500  
Washington, D.C. 20005  
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Gerald H. Peterson  
Chairman

E. Raymond Hapeman  
Vice Chairman

Susan M. Carioti  
Manager

Steven D. Barclay  
Manager

A Sponsored Committee of



Alliance for Telecommunications  
Industry Solutions

To: Houlin Zhao  
Director, Telecommunication Standardization Bureau (TSB)  
International Telecommunication Union (ITU)  
Place des Nations  
CH-1211 Geneva 20  
Switzerland

From: Gerald H. Peterson  
Chairman, Committee T1  
1200 G Street, NW  
Suite 500  
Washington, D.C. 20005

Re: Generic Procedures for including References to Documents  
of other Organizations in ITU-T Recommendations

Committee T1 is pleased to request recognition as a Standards Developing Organization whose documents may be referenced in ITU Recommendations in accordance with Recommendation A.5. Committee T1 and the ITU have over the years had a long and productive relationship. It is for this reason that I am delighted to attach Committee T1's procedures, as outlined in Recommendation A.5. This will facilitate sharing technical information between Committee T1 and ITU Study Groups through references to Committee T1 documents including American National Standards, Technical Reports, and Technical Requirements. I believe this will serve to continue our prosperous relationship and meet Committee T1's goals for driving standards through the preeminent standards development body - the ITU.

If you would like to discuss this matter further or require additional information please do not hesitate to contact me on +1 732-949-3498 or Ray Hapeman on +1 732-758-2239.

Regards,

**[Original signed by G.H. Peterson]**

Gerald H. Peterson  
Committee T1 Chairman

Attachment

cc: Mr. Ray Hapeman, Vice Chair - Committee T1  
Ms. Susan Miller, ATIS Vice President & General Counsel  
Ms. Marian Gordon, U.S. Department of State

**RECOMMENDATION A.5  
GENERIC PROCEDURES FOR INCLUDING REFERENCES TO DOCUMENTS OF  
OTHER ORGANIZATIONS IN ITU-T RECOMMENDATIONS**

**COMMITTEE T1**

1. Objectives/relationship of work to ITU-T work:

*Committee T1 develops technical standards and reports regarding interconnection and interoperability of telecommunications networks at interfaces with end-user systems, carriers, information and enhanced-service providers, and customer premises equipment (CPE). Committee T1 has six technical subcommittees (TSCs) that are advised and managed by the T1 Advisory Group (T1AG). Each technical subcommittee develops draft standards and technical reports in its designated areas of expertise. The subcommittees recommend positions on matters under consideration by other national and international standards bodies; in particular, to the work of ITU-T.*

2. Organization:

- *Legal Status - Committee T1-Telecommunications is sponsored by the Alliance for Telecommunications Industry Solutions (ATIS) which is a not-for-profit telecommunications industry association incorporated in the United States. While it is a committee open to those who have a direct and material interest in its work, it is not a legal entity per se. ATIS serves as the legal entity in support of and on behalf of Committee T1. As such, and by way of example, if Committee T1 were to be a party to a legal proceeding, ATIS would accept service of such legal documentation on Committee T1's behalf. Such a legal structure for the development of standards is not uncommon in the United States.*
- *Geographic scope - Committee T1 develops American National Standards intended for application in North America and its technical subcommittees recommend U.S. national positions on technical issues under consideration by other national and international standards bodies; in particular, to the work of ITU-T.*
- *Secretariat - The permanent secretariat is provided by the Alliance for Telecommunications Industry Solutions (ATIS), 1200 G Street, NW, Suite 500, Washington, DC 20005. Phone: (202) 628-6380, FAX: (202) 393-5453. President: George Edwards, (202) 434-8820; Vice President & General Counsel: Susan Miller, (202) 434-8828.*
- *Nominated Representative - In accordance with the National procedures of the U.S., it would be inappropriate for Committee T1 to nominate a "representative" to an ITU-T Study Group. However, each communications submitted in accordance with Recommendation A.5 will identify a contact person.*

6. Working methods/processes:

*Committee T1 maintains a detailed procedures manual and bylaws that is updated as needed. The latest copy approved by ANSI was "October 1998, Eleventh Issue." See the attached Procedures Manual; a current copy is maintained on the T1 homepage at <ftp://ftp.t1.org/pub/t1/t1-proc.pdf>*

7. Outputs:

*American National Standards developed in Committee T1 are available from ANSI; 11 West 42<sup>nd</sup> Street; New York, New York 10036; USA or may be ordered from their web page, [www.ansi.org](http://www.ansi.org). All other Committee T1 documents are available from ATIS.*

8. *Committee T1 will institute internal procedures to support any exchange of materials in accordance with Recommendation A.5 which will require that:*

- a) the document contain no proprietary information;*
- b) the source be clearly indicated (i.e., Committee T1 or specific TSC);*
- c) the degree of stability be clearly indicated (i.e., preliminary, mature, stable, proposed date of adoption, etc.); and*
- d) the percent of the total Committee or TSC membership that approved offering the document to the receiving ITU-T Study Group be clearly indicated.*

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Committee T1 Chairman

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